

SOUTH COAST DAYCARE EMPLOYMENT APPLICATION

South Coast Daycare is under the umbrella of South Coast Church which is a religious organization that does not discriminate against applicants for employment on the basis of race, age, sex, national origin, disability, veteran's status or marital status. **South Coast Church discriminates on the basis of religion to the full extent permitted by law.** This application will be current for only thirty (30) days. If you have not heard from the Church and still wish to be considered for employment at the end of thirty days, you must fill out a new application.

PLEASE TYPE OR PRINT YOUR ANSWERS TO THE FOLLOWING QUESTIONS. PLEASE ANSWER ALL QUESTIONS — AN INCOMPLETE APPLICATION WILL NOT BE CONSIDERED.

Full Legal Name

Date

Other Names Used (Include maiden name, married names, and aliases)

Current Address

Telephone

Social Security No.

Position Requested

Previous Address (Please list if at the above address for less than five years.)

EMPLOYMENT HISTORY: List present or most recent employer first

Company

Address

Dates: Start/From

Finish/To

Position

Salary

Supervisor

Phone

Duties

Reason for Leaving

Company	Address
---------	---------

Dates: Start/From	Finish/To
-------------------	-----------

Position	Salary
----------	--------

Supervisor	Phone
------------	-------

Duties

Reason for Leaving

Company	Address
---------	---------

Dates: Start/From	Finish/To
-------------------	-----------

Position	Salary
----------	--------

Supervisor	Phone
------------	-------

Duties

Reason for Leaving

EDUCATION: Please list the most recent educational experience first.

EDUCATION AND TRAINING LEVELS ARE RELEVANT FOR EMPLOYMENT ONLY
TO THE EXTENT ALLOWED BY LAW

School Name

City/State	Major Course/Degree
------------	---------------------

Years Attended	Did you graduate?
----------------	-------------------

School Name

City/State Major Course/Degree

Years Attended Did you graduate?

School Name

City/State Major Course/Degree

Years Attended Did you graduate?

BACKGROUND INFORMATION

1. Are you legally eligible for employment in the US? YES NO

*Proof of citizenship or immigration status will be required upon employment.

2. Have you ever received a felony conviction, or deferred adjudication or misdemeanor conviction for a crime of moral turpitude? (Crimes of moral turpitude include fraud, theft, and dishonesty.) An affirmative answer does not necessarily disqualify applicants. YES NO

If yes, please explain: _____

-
3. Have you ever been charged with a sexual offense, offense relating to children, or crime of violence?

YES NO

If yes, please provide an explanation, including nature of offense, date, and any other relevant information:

4. Have you ever been the subject of a civil lawsuit involving, or an investigation or allegation of, sexual misconduct, sexual harassment, or other immoral behavior or conduct, involving adults or children?

YES NO

If yes, please attach a statement describing the circumstances and relevant facts.

5. Do you have any investigation, review, or disciplinary action pending by an employer, organization in which you volunteered, or professional association for sexual misconduct, violence, or misconduct involving children? YES NO

If yes, please attach a statement describing the circumstances and relevant facts: _____

6. Were you a victim of abuse or molestation while a minor? YES NO

(If you prefer, you may refuse to answer this question, or you may discuss your answer in confidence rather than answering it on this form. Answering yes, or failing to answer will not automatically disqualify an applicant.)

7. Are you over 18 years of age? YES NO

8. Contact for notification in case of emergency _____

9. Phone number and relationship to you _____

10. If hired, when would you be available? _____

11. Are there any days/hours you would not be available to work? _____

12. Have you previously worked for us? (If yes, give dates) _____

13. Do you have any friends or relatives employed by us? (If yes, please list) _____

14. Who referred you to us? _____

15. Do you have any other skills you wish to mention? _____

CHURCH ACTIVITY

Name of church where you are currently a member: _____

If a member of our church, how long have you been attending? _____

List other churches you have attended over the past five years:

Church Name	Years Attended
-------------	----------------

Contact Person	Phone Number
----------------	--------------

Church Name	Years Attended
-------------	----------------

Contact Person	Phone Number
----------------	--------------

List previous work (church and non-church) involving children or youth:

Organization	Type of Work
--------------	--------------

Contact Person	Phone Number
----------------	--------------

Organization	Type of Work
--------------	--------------

Contact Person	Phone Number
----------------	--------------

PERSONAL REFERENCES: Please provide three personal character references for us to contact in addition to your employment references.

Name	Relationship to You
------	---------------------

Address	Phone Number
---------	--------------

Name	Relationship to You
------	---------------------

Address	Phone Number
---------	--------------

Name	Relationship to You
------	---------------------

Address	Phone Number
---------	--------------

APPLICANT STATEMENT: Please read carefully before signing.

I hereby authorize you to contact any references or organizations listed in this application and authorize such references or organizations to release any information contained in their files or records concerning me. In consideration of the receipt and evaluation of this application by South Coast Church, I release South Coast Church, all of its agents, and all such references and organizations from any and all liability for any damage that may result from furnishing such information to you. I waive any right that I may have to inspect any information provided about me by any person or organization identified by me in this application.

I understand and agree that if I am offered conditional employment with South Coast Church, my appointment is for no definite period and may, regardless of the date or method of payment of my wages or salary, be terminated by either party at any time without previous notice or cause and is subject to change in wages, conditions, benefits and operating policies.

I agree that if I am employed by South Coast Church, in the future a potential employer may contact South Coast Church or its representatives concerning my work record and my work performance at South Coast Church. I hereby consent to and authorize persons employed by South Coast Church to divulge any and all information they consider relevant to any person representing themselves to be an employer or potential employer of mine with respect to my work and/or performance of my job at South Coast Church.

I agree to a medical examination or inquiry, if requested if I receive a conditional offer of employment, including the analysis for the detection of the use of illegal drugs or controlled substances. I understand that testing positive for drugs or controlled substances could prevent my employment or continued employment by South Coast Church.

I understand and agree that in the performance of my duties as an employee of South Coast Church, or after I leave South Coast Church, that I must hold in confidence any and all information that I come in contact with regarding my employer or its business.

I understand and agree that it is critical to the mission and ministry of South Coast Church that all employees conform to the highest standards of safety, interpersonal conduct, and sexual morality. I affirm that I will strictly comply with the policies and procedures of South Coast Church, including those concerning child safety and protection, sexual abuse and misconduct, and interpersonal relationships. I understand and agree that failure by me to abide by such policies and procedures may result in my immediate dismissal.

My responses above are true and correct. I understand and agree that any false answers or statements made by me on this application or any supplement thereto, or any false statements made to the representative(s) of South Coast Church during the interview process will be sufficient grounds for not hiring me or immediately discharging me, no matter when discovered.

I HAVE CAREFULLY READ, UNDERSTAND AND AGREE TO THE FOREGOING "APPLICANT STATEMENT" AND FURTHER UNDERSTAND AND AGREE THAT A COPY OF THIS APPLICATION SHALL BE AS VALID AS THE ORIGINAL.

Applicant Signature _____ Date _____